

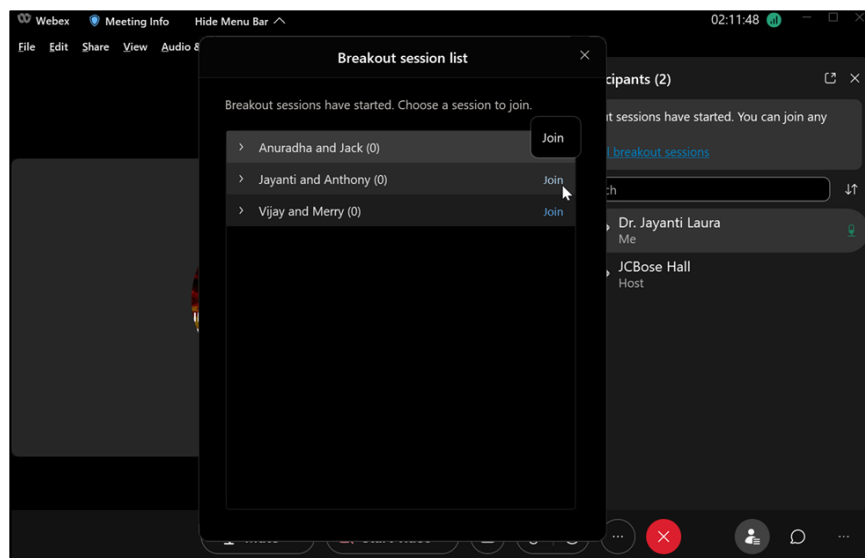
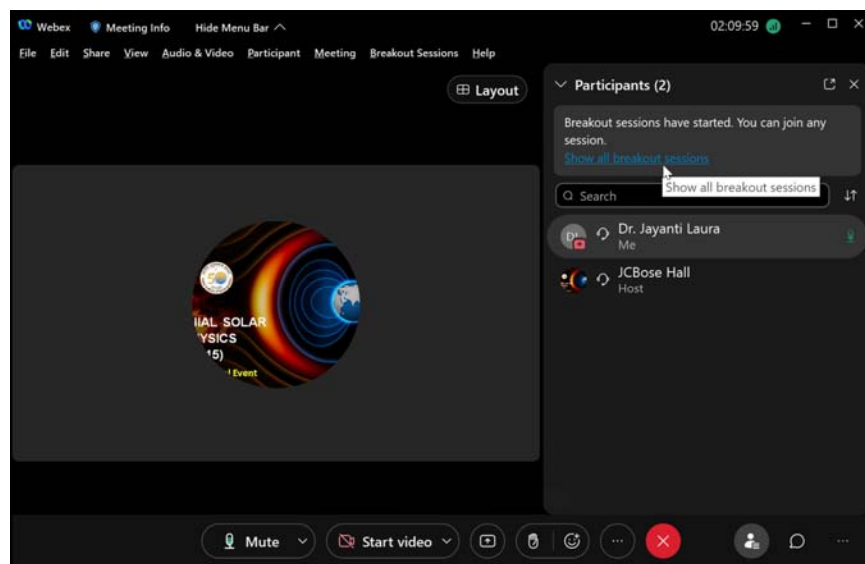
## 15<sup>th</sup> Quadrennial Solar-Terrestrial Physics (STP-15) Symposium and STEPSYS workshop

### Guidelines for Breakout Sessions

Each 80-mins scientific session is followed by a 30-mins breakout session for more extensive discussion and/or interaction of participants with the speakers. All the speakers are requested to remain in the same virtual hall throughout the session and join the breakout rooms at the end of session.

The speakers from the scientific session will form 2 or 3 groups. Each of the groups will enter separate breakout session rooms. Participants can enter any of the breakout session rooms for discussion/interaction with the speakers. Participants can also move freely from one breakout session room to another and participate in the discussion therein.

Breakout session looks like this:



Join any of the breakout session for more discussion/interaction.

Please take a note of the essential control buttons in the breakout session as shown below.

The screenshot shows a Webex meeting interface during a breakout session. The main display area shows the name 'Dr. Jayanti Laura' and 'Me'. A 'Participants (1)' sidebar on the right shows the session name 'Vijay and Merry', session time '35:49', and a 'Show other breakout sessions' link. A yellow arrow points to this link with a callout box that reads: 'When you are in a breakout session, Click here to see other breakout sessions in your hall'. At the bottom, a toolbar contains several icons. A yellow arrow points to the 'Unmute' icon with a callout box that reads: 'Mute/Unmute microphone'. Another yellow arrow points to the 'Leave' icon (a red circle with a white arrow) with a callout box that reads: 'To leave the breakout session'.

For any further assistance, one may contact the Help Desk from the dashboard.

The screenshot shows the STP15 dashboard for Dr. Jayanti Laura, a Professor. The dashboard includes a navigation menu on the left with options like 'Dashboard', 'My Abstracts', 'Presentator Outlines', 'Downloads', and 'My Profile'. The main content area features the STP15 logo and the title 'The 15th Quadrennial Solar Terrestrial Physics Symposium', along with the dates '21-28th February 2022' and the host 'Indian Institute of Geomagnetism (IIG), India'. Below this, there is a 'Sessions' section with a calendar view for days 19 through 25. At the bottom, there is a 'Virtual Meeting Halls' section with icons for 'Moos', 'JC Bose', 'vanAllen', 'Akosofu', and 'Help Desk'. A red circle highlights the 'Help Desk' icon, with a callout box pointing to it.